



Date:	<i>4 December, 2023</i>
Reference No.	<i>GMC24112023-YA</i>

1. **Headline**

Winter Holiday Closure (Christmas, Year-end, and New Year Holidays)

2. **Details**

CCS America	Dec 23 - 25, Dec 30 - Jan 1
CCS Europe	Dec 23 - 25, Dec 30 - Jan 1
CCS China	Dec 23 - 24, Dec 30 - Jan 1
CCS Asia (Singapore)	Dec 23 - 25, Dec 30 - Jan 1
CCS MV (Thailand)	Dec 23 - 24, Dec 29 - Jan 2
CCS MV (Malaysia)	Dec 23 - 25, Dec 30 - Jan 1
CCS KOREA	Dec 23 - 24, Dec 28 - Jan 3
CCS Taiwan Office	Dec 23 - 24, Dec 30 - Jan 1
Effilux	Dec 23 - 24, Dec 30 - 31 (Shipment closure: Dec 23 - Jan 2)
Gardasoft	Dec 22 PM - Jan 1
CCS Inc. (Japan)	Dec 23 - 24, Dec 28 - Jan 3

Global Marketing Communication Section